



# NORWOOD, ARMSTRONG & STOKES, PLLC.

ATTORNEYS AT LAW

2133 Southend Drive, Suite 108  
Charlotte, NC 28203

Tel: 704.529.1100  
Fax: 704.529.0169

## TO INSURE A TIMELY CLOSING PROMPTLY PROVIDE ALL OF THE FOLLOWING INFORMATION

BUYERS AGENT: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

COMMISSION AMOUNT OR % - BUYERS AGENT: \_\_\_\_\_ SELLERS AGENT: \_\_\_\_\_

EARNEST MONEY HELD BY: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

BUYER(S) NAME: \_\_\_\_\_

PURCHASE ADDRESS: \_\_\_\_\_

MOBILE/MANUFACTURED HOME: \_\_\_\_\_ YES \_\_\_\_\_ NO

POST CLOSING MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

BUYER (S) MARITAL STATUS: \_\_\_\_\_ NAME OF SPOUSE IF APPLICABLE: \_\_\_\_\_

Will All Parties Attend Closing: \_\_\_\_\_

**SURVEY: It is imperative that you indicate whether a new survey will *not* be required by the Buyer. We ask that you please call us immediately if you have any questions regarding the use of an old survey.**

**YES, ORDER A NEW SURVEY \_\_\_\_\_ NO, DO NOT ORDER A NEW SURVEY \_\_\_\_\_**

**If you do not indicate YES or NO above, then a New Survey *will not* be ordered.**

### LENDER INFORMATION

LENDER: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**PLEASE PROVIDE ALL INVOICES (i.e. Homeowners Insurance, Home Inspection, Pest Inspection)**

**\*\*\*PLEASE RETURN WITHIN 48 HOURS\*\*\***

**CLOSING DATE AND TIME:**

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**\*\*\*\*PLEASE NOTE THAT BUYER (S) MUST PROVIDE NORWOOD, ARMSTRONG & STOKES, PLLC ALL REQUIRED FUNDS TO CLOSE VIA WIRE TRANSFER. \*\*\*\***